

## MAT JUNE 5, 2020 BOARD MEETING MINUTES

Board members present: Wes Windover, James Maeder, Warren Suchovsky, Lonny Lutke, Joe Doyle, Glenn Tolksdorf, John Fowler, Steve Anderson, Anne Harmon

Staff Present: Michelle Sears, Amy Wheeler

Guests Present: Vaughn West, Matthew Solak, Jason Wadaga

Meeting was called to order at 10:25am by President James Maeder. Anti-Trust was read and signed by all present and roll call was done.

Motion to accept amended agenda was made by Glenn Tolksdorf and supported by Wes Windover; motion carried

Motion to accept minutes from 3-13-20 meeting and 5-4-20 conference call made by Warren Suchovsky and supported by Lonny Lutke; motion carried

Presidents report was given by both Wes Windover and James Maeder.

Secretary report was given by Anne Harmon. Discussion concerning vehicle. Michelle is to work on possible refinancing with lower rate; logos need to be updated to promote only current sponsors. Motion was made to receive treasurers report and keep on file by Warren Suchovsky and supported by Glenn Tolksdorf; motion carried.

Jim went over insurance issues concerning calls some board members have received on claim with discussion and direction.

Michelle Sears gave Administrators report. SFI training originally scheduled in June discussed with decision made to move back 2 weeks so that there is time to promote to members. Team Safe Trucking discussed with questions on whether it will count for SFI credits & if can be used as revenue generator; Michelle to attend their annual meeting in Sept.

Legislative update was given by Jason Wadaga with discussion. Fee structure was discussed due to legislature being shutdown due to Covid-19. Motion to propose \$1000 fee instead of \$2000 for next two months and to reevaluate after that for further reduction and was made by Wes Windover and supported by Warren Suchovsky; motion carried. Jason countered by offering the next 3 months @ \$1000; board accepted with thanks.

Old Business

Master Logger was considered with much discussion. Motion was made by Wes Windover to continue Master Logger program with Warren as administrator working with and not to exceed funds available for program. No funds from MAT general account are to be used for the Master Logger Program. Motion supported by Warren Suchovsky; motion carried with Lonny Lutke and Glenn Tolksdorf opposed.

Timber Expo was discussed. AIS and Poncee will not be able to participate due to COVID-19 considerations. Motion made by Lonny Lutke to cancel Expo until next year with support from Wes Windover; motion carried. Michelle was instructed to contact venue and get information out to members and public.

Fundraisers discussed with decision made to hold 3 golf outings with one being in the UP; Northern lower; and Mid-Michigan. Steve offered to contact Charlie and help with one in Nahma. Dates to be released in future.

Audit Committee Report was given by Anne Harmon. Current year to date and the previous 2 years were reviewed. Warren Suchovsky made motion to accept report with support by Joe Doyle; motion carried. Denise will be sent letter to inform her that audit was done with no negative findings.

Replacement of Office Manager position discussed at length. H&S proposal for assuming duties was reviewed. Decision to keep position in-house was made. Motion was made by Glenn Tolksdorf to decrease duties of H&S to providing quarterly financials instead of monthly along with end of year tax form preparation. Monthly reconciliations and payroll tax liabilities will be done in-house using the quickbooks service that MAT already pays for. Support given by Joe Doyle; motion carried.

Motion made by Lonny Lutke giving Anne Harmon authority to make decision on H&S quote for new duties once received. Support by Glenn Tolksdorf; motion carried.

Advertising dollars were discussed. Michelle is to investigate online options and options for coverage in Lower Peninsula and report back to board.

Job descriptions presented and tabled until next meeting so that board has time to review.

CPR & First aide class discussed and whether it would count towards SFE credits. Discussion on when and where MAT can offer for members. Need to get more information on cost.

Amy Wheeler presented AT&T phone option that would save over \$100 per month; change approved.

Anne was authorized to sign new contract with National Office Products changing from annual contract with overages to paying per copy only.

State Christmas Tree discussed. Not much information yet but questions on whether the silver bells celebration will be held this year.

Motion to adjourn was made by Steve Anderson at 2:52pm and supported by Warren Suchovsky.

Respectfully submitted by Anne Harmon, Sec/Treas